Blue Door Studio Ceramics Birthday Party Contract

Parties can be scheduled by appointment for Saturdays or Sunday date. To reserve your party, please carefully read over and complete this contract and submit it along with your $50.00 nonrefundable deposit. We invite you to ask any questions or provide any special requests at least one week prior to the day of the party.

Child's name: _____ D.O.B.: ___/___/___Age: _____

Parent/Guardian Name: _____ Phone: (____) _____

E-mail Address: _____ Ceramic Theme: _____

Party Date: _____ Party Time: _____# of Guests: _____

Location (Cranston/Lincoln):_____

Would you like to be subscribed to our email list? ___Yes ___No

Party Includes:

- Ceramic figure painting lesson
- Party favors for each guest with a Blue Door Studio $10 gift certificate
- A Blue Door Studio t-shirt for the birthday person
- A group photo opportunity of guests in front of our Art Gallery Wall with all guests' ceramic figures displayed!
- ***Paper goods, food (please do not bring ice cream cakes), and drinks must be supplied by parent/guardian.***

Party Schedule:

- Guests will arrive, receive an apron, and begin free drawing at their seats
- Teacher demonstration of glazing ceramic project. Students will glaze ceramic pieces.
- Group photo in front of art Gallery Wall as food and cake are set up in the main studio space.
- Food deliveries should arrive approximately an hour into the party time.
- Food, sing Happy Birthday, cake, dismissal *(30 minutes). Noise makers of any kind are not allowed at studio.*
- Please let us know if you require a folding table to set up food for the adults in the waiting area. Children will be requested to eat only after their paint projects are completed.
- Thank you and feel free to contact us with additional questions!

Party Policies:

1.) **Contract:** A contract must be completed by the parent/guardian and delivered to the studio, via email or postal service, 1 week prior to the party. The painting theme must be decided at this time.

2.) **Non-Refundable Deposit**: Birthday parties require a $50 deposit to reserve the date and time with the remaining balance due on the day of the party. Nonrefundable deposits can be applied to another party or art class if it is held within one month of your originally scheduled party date (availability permitting).

3.) **Party Rates:** Our basic party rate is $625.00 for a 2-hour party for 12 guests including the birthday child. This party rate of 12 guests or less, regardless of the number of guests able to attend, is not negotiable on the day of the party. This includes the use of the space and all of Blue Door Studio's art materials, plus a teacher assistant team who will lead the activities and help you with the pre-party setup and post-party cleanup.

4.) **Sunday Parties:** Birthday parties held on a Sunday are subject to an additional $100 fee.

5.) **Staff Gratuity:** Gratuity for staff is only accepted only as cash, please plan accordingly.

6.) **Additional Guests:** Each additional guest costs $12.50 *(exceeding 12 guests)*. Final count of guests must be given the day before the party/event. Rate must be paid the day of the party/event due to materials and hired employee plans made according to the given guest count.

7.) **Additional Time:** Each additional half hour following the allotted 2-hour time of the party is $50.00.

8.) **Custom Party Activities:** Additional customized party activities requested as part of the party are a $25 additional charge to the total of the party

9.) **Food Provisions:** You must provide all food (including birthday cake/cupcakes), and if desired, decorations *(no ice cream cakes please).* We recommend pizza, chips, juice boxes/waters, and cake. Time is limited and extra food may cause an overtime fee.

10.) **Paper Goods**: You must provide paper plates, cups, forks, spoons, and napkins.

11.) **Gifts:** Gifts are not to be opened in the studio.

12.) **Parents/Guardians of Guests:** Parents of the party guests attending the party are expected to wait in the designated waiting areas and will not be permitted to enter the studio when the party guests are being presented their painting lesson and painting.

13.) **Dismissal:** Guests must be picked up promptly at the culmination of the party to avoid additional charges equaling $50.00 / half hour.

14.) **Payment:** All payments are due at the close of the birthday party. *The price of the party is subject to change based on additional guests, and/or additional time.* **There is a 3.5% process fee added to the birthday party amount when paying with credit cards. This does not include payments made with cash, check, or Venmo.**

Birthday Party Add-Ons:

- ★ Batch of Balloons ($75) _____
  - ★ *12 balloons to match your party colors*
  - ★ *Includes balloon pick-up and set-up*
- ★ ART Party Package ($85) _____
  - ★ *Plates, napkins, forks, decorative paint plate, birthday banner with a paint splatter theme*
  - ★ *Includes set-up*
- ★ Selfie Frame ($65) _____
  - ★ *Personalized painted selfie frame for photo opportunities to match your party theme*
  - ★ *Plus props: $20*
- ★ Funfetti Dance Party ($50) _____
  - ★ *Funfetti dance party with rainbow scarves*
- ★ Face/Hand Painting ($125) _____
  - ★ *Face/hand painting to match your chosen party theme*

- ★ Tie-Dye Shirts ($25-$35) _____
  - ★ *Create a tie-dye Blue Door Studio T-shirt*
  - ★ *$25 per guest - each guest in sent home with washing instructions*
  - ★ *$35 per guest - we wash your shirts and guests come back to pick them up*
  - ★ *Includes set-up*
- ★ Black Light Glow in the Dark ($75) _____
  - ★ *Choose a birthday painting theme from the age group option list above*
  - ★ *Paint chosen theme with fluorescent colored paint*
  - ★ *Watch completed paintings glow on our art gallery wall under black lights*
- ★ Color Theme Package ($85) _____
  - ★ *Includes plates, napkins, forks, cups, tablecloths - all matching your chosen painting theme*
  - ★ *Includes set-up*
  - ★ *Add a dozen balloons for $50 more*
- ★ Photo Backdrop ($85) _____
  - ★ *Backdrop and twinkle lights for group photo matching your paint party theme*
  - ★ *Set-up included*
- ★ Photo Memories Video Link ($85) _____
  - ★ *Photo slideshow of pictures taken at party set to music (to be sent out after party)*
- ★ Slime Paint Party ($100) _____
  - ★ *Hands-on fun creating colorful, stretchy slime using simple ingredients!*
- ★ Bubble Prints ($75) _____
  - ★ *Great for Under the Sea themed parties! Guests create bubble-printed paper using soap bubbles under a sea of falling bubbles floating in the air!*

Release: *It is understood and agreed that I will abide by the Blue Door Studio Party Policies set forth herein and further that I will assume responsibility for any and all hazards and liability of any kind or nature including without limitation, food allergies on behalf of my child and all of the guests participating in the party and hereby waive, release and hold harmless Blue Door Studio, its affiliates, other participants, and sponsoring agencies from and against any and all claims, injuries, liabilities or damages arising out of or related to participation in the Blue Door Studio Birthday Party Event. The terms shall serve as release and assumption of risk and is binding on my, heirs, executor and administrator and all family and guests.* **Initials: _____**

Parent's Name (please print): _____
(First) (Middle) (Last)

Parent's Signature: _____Date:_____

Please mail or drop off your completed contract (and $50.00 deposit if you are paying by check) to the address listed below. ***We will contact you soon to confirm that we have received your contract.***
We look forward to celebrating with you!
Blue Door Studio

bluedoorartstudio115@gmail.com ~ www.bluedoorartstudio.com