

## Blue Door Studio Ceramics Birthday Party Contract

*Parties can be scheduled by appointment for Saturdays or Sunday date. To reserve your party, please carefully read over and complete this contract and submit it along with your \$50.00 nonrefundable deposit. We invite you to ask any questions or provide any special requests at least one week prior to the day of the party.*

Child's name: \_\_\_\_\_ D.O.B.: \_\_\_ / \_\_\_ / \_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Ceramic Theme: \_\_\_\_\_

Party Date: \_\_\_\_\_ Party Time: \_\_\_\_\_ # of Guests: \_\_\_\_\_

### Party Includes:

- Ceramic figure painting lesson
- Printable party invitations, party favors for each guest with a Blue Door Studio \$10 gift certificate and a Blue Door Studio t-shirt for the birthday boy/girl ( t-shirt can be designed by party guests , using sharpie colored markers, if so desired by the birthday child).
- A group photo opportunity of guests wearing fun and silly props, in front our Art Gallery Wall with all guests' ceramic figures displayed!
- ***Paper goods, food (please do not bring ice cream cakes), and drinks must be supplied by parent/guardian.***

### Party Schedule:

- Guests will arrive, receive an apron, and begin free drawing at their seats
- Teacher demonstration of glazing ceramic project. Students will glaze ceramic pieces.
- Group photo in front of art Gallery Wall as food and cake are setup in the main studio space.
- Food deliveries should arrive approximately an hour into the party time.
- Food, sing Happy Birthday, cake, dismissal (*30 minutes*). *Noise makers of any kind are not allowed at studio.*
- We recommend if parents/guardians wish to remain at the studio during the party, that only 1 parent/guardian stay per child due to limited space. There is a front room/ waiting area.
- Please let us know if you require a folding table to set up food for the adults in the waiting area. Children will be requested to eat only after their paint projects are completed.
- Thank you and feel free to contact us with additional questions!

### Party Policies:

1. **Contract:** A contract must be completed by the parent/guardian and delivered to the studio, via email or postal service, 1 week prior to the party. The painting theme must be decided at this time.
2. **Non-Refundable Deposit:** Birthday parties require a \$50 deposit to reserve the date and time with the remaining balance due on the day of the party. Nonrefundable deposits can be applied to another party or art class if it is held within one month of your originally scheduled party date (availability permitting).
3. **Party Rates:** Our basic party rate is \$395.00 for a 2-hour party for 10 guests including the birthday child. This includes the use of the space and all of Blue Door Studio's art materials, plus a teacher-assistant team who will lead the activities and help you with the pre-party setup and post-party cleanup.
4. **Additional Guests:** Each additional guest costs \$10.00 (*exceeding 10 guests*).
5. **Additional Time:** Each additional half hour following the allotted 2-hour time of the party is \$50.00.
6. **Custom Party Activities:** Additional customized party activities requested as part of the party are a \$25 additional charge to the total of the party

